

Members of the Scrutiny Committee
(Councillors P Murphy (Chairman), N Thwaites (Vice-Chair), I Aldridge,
R Clifford, S Dowding, R Lillis, J Parbrook, P Pilkington and R Woods)



Contact Marcus Prouse
Extension mprouse@westsomerset.gov.uk or 01823 219570
Date 28 November 2018

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING
THIS DOCUMENT CAN BE MADE AVAILABLE IN LARGE PRINT, BRAILLE, TAPE
FORMAT
OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

SCRUTINY COMMITTEE

Date: Thursday 6 December 2018
Time: 3.30 pm
Venue: Council Chamber - West Somerset House

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Yours sincerely

A handwritten signature in black ink, appearing to read "Bruce Lang".

BRUCE LANG
Proper Officer

WEST SOMERSET DISTRICT COUNCIL

Meeting to be held on Thursday 6 December 2018 at 3.30 pm

Council Chamber - West Somerset House

AGENDA

1. **Apologies**

2. **Minutes of the previous meeting of the Scrutiny Committee** (Pages 5 - 12)

Minutes of the Scrutiny Committee held on 18 October 2018, to be approved and signed as a correct record – SEE ATTACHED.

3. **Declarations of Interest**

To receive and record declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

4. **Public Participation**

The Chairman to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. **Cabinet Forward Plan** (Pages 13 - 14)

To review the latest Cabinet Forward Plan for the month of January, published on 20 November 2018 – SEE ATTACHED.

6. **Chairman's Announcements**

An opportunity to update the Committee on any matters of interest or matters arising.

7. **Invest to Save Report**

To consider Report No. WSC 88/18 on Invest to Save Projects – TO FOLLOW.

8. **Quarter Two 2018-19 Performance Report** (Pages 15 - 24)

To consider Report No. WSC 89/18 to be presented by Councillor A Trollope-Bellew – SEE ATTACHED.

The purpose of the report is to provide Members with key performance management data up to the end of Quarter Two 2018-19, to assist in monitoring the Council's performance.

9. Financial Monitoring 2018-19 as at 30 September 2018 (Pages 25 - 40)

To consider Report No. WSC 90/18 to be presented by Councillor M Dewdney – SEE ATTACHED.

The purpose of the report is to provide an update on the projected 'outturn' – end of year – financial position of the Council for the financial year 2018-19 (as at 30 September 2018).

10. Scrutiny Work Programme (Pages 41 - 42)

To receive items and review the Scrutiny Committee Work Programme for 2018-19 – SEE ATTACHED.

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS